

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
BOARD MEETING
EAST JEFFERSON BOARD ROOM
3616 S. I-10 Service Rd. W., Suite 200
Metairie, Louisiana 70001

Saturday, August 6, 2022

JPHSA Board Members in Attendance:

James Arey	Alan Carroll	Bruce Galbraith	Alex Redfearn
Robin Parker-Brooks	Patricia Ehrle	Shawnta Gardener-Taylor	Darrell Renfro

JPHSA Board Members Absent:

None.

Staff in Attendance:

Rosanna DiChiro Derbes, Executive Director
Christy Dempster, CFO
Tammy Valenti, CAA

Guests in Attendance:

None.

Ms. Gardener-Taylor called the meeting to order at 8:05 a.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda

Ms. Gardener-Taylor asked staff members in attendance to introduce themselves.

Ms. Gardener-Taylor asked for a motion to adopt the agenda as presented. Mr. Arey made a motion to accept the agenda as presented. Ms. Redfearn seconded the motion. Passed unanimously.

2. Public Comment

None.

3. JPHSA Board Linkages – Mr. Galbraith stated that on July 3 he and Dr. DiChiro Derbes attended a meeting of the Louisiana Professional Counselors. Mr. Galbraith updated the Board on the meeting. He stated there were ten people in attendance and their concerns centered on temporary housing and gambling on-line.

4. Required Approvals Agenda

A. June Minutes – Ms. Ehrle made a motion to approve the minutes as presented prior to the meeting. Mr. Arey seconded the motion. Passed unanimously.

B. FY23 JPHSA Proposed Budget – Ms. Dempster reviewed the proposed budget and answered questions of the Board. Ms. Redfearn made a motion to accept the FY23 budget as presented prior to the meeting. Mr. Carroll seconded. Passed unanimously.

C. FY23 JPHSA Board Budget – Ms. Dempster reviewed the proposed Board budget and answered questions of the Board. Ms. Ehrle made a motion to accept the FY23 Board budget as presented prior to the meeting. Mr. Carroll seconded. Passed unanimously. Dr. Parker-Brooks seconded. Passed unanimously.

5. Board Education.

A. Executive Director Update – Dr. DiChiro Derbes reported as follows:

- Electronic Health System – Dr. DiChiro Derbes updated the Board on the EHS and answered questions of the Board. A discussion followed.
- Elmwood Building – Dr. DiChiro Derbes updated the Board on the Elmwood building and answered questions of the Board. A discussion followed.
- Renewal Application for HRSA – Dr. DiChiro Derbes – informed the Board JeffCare was in the process of renewing their application to HRSA for the FQHC. She stated they are asking for letters of support from elected officials, community partners and have asked for a letter from this Board. At this time, Mr. Carroll made a motion to authorize the Board Chairperson to send a letter of support from the JPHSA Board. Dr. Renfro seconded the motion. Passed unanimously.
- Crisis Respite Center – Dr. DiChiro Derbes reported the Merakey Behavioral Health Crisis Center in New Orleans held an open house for the community to see their facility. She stated JPHSA has scheduled an open house for the Eunoia Center on August 26, 2020 from 10:00 a.m. – 12:00 p.m. The Board is invited to attend. A discussion followed.

B. JeffCare Board Update – Mr. Carroll reported on the JeffCare Board meeting held on Tuesday, July 28. He also announced the hire of a new Medical Director and stated the JeffCare Board held their retreat on July 28 where they discussed planning linkages in the community. A discussion followed.

6. Monitoring Executive Director Performance

A. ENDS Focus of Grants/Contracts Monitoring Report – Ms. Gardener-Taylor opened discussion on the ENDS Focus of Grants/Contracts monitoring report. Ms. Gardener-Taylor asked the Board if they assessed the interpretation of the monitoring report to be a reasonable interpretation of the policy. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the interpretation of the policy as reasonable. Mr. Arey made a motion to accept the interpretation as reasonable for the ENDS Focus of Grants/Contracts monitoring report as presented prior to the meeting. Seconded by Ms. Ehrle. Passed unanimously.

Ms. Gardener-Taylor asked the Board if they felt the data presented in the monitoring report indicated compliance with the interpretation presented. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the data provided as documentation of compliance with this policy. Mr. Carroll made a motion to accept the data provided as documentation of compliance for the ENDS Focus of Grants/Contracts monitoring report as presented prior to the meeting. Seconded by Dr. Parker-Brooks. Passed unanimously.

7. Monitoring Board Performance

A. Board Self-evaluation – Ms. Gardener-Taylor volunteered to complete the Board self-evaluation.

B. Policy Review – Financial Condition & Activity – Ms. Gardener-Taylor opened discussion on the Financial Condition & Activity policy. There were no changes to this policy.

Executive Director Emergency Succession – Ms. Gardener-Taylor opened discussion on the Executive Director Emergency Succession policy. There were no changes to this policy.

C. Call for Nominating Committee – Ms. Gardener-Taylor asked for volunteers to serve on the Nominating Committee. Ms. Ehrle, Ms. Redfearn, and Ms. Gardener-Taylor is serve.

D. Recruitment – Ms. Gardener-Taylor stated a member or members needed to meet with Dr. Renfro for a Board orientation. Mr. Galbraith stated he would schedule time to meet. Dr. Parker-Brooks stated she had not gone through a Board orientation. A discussion followed. A meeting will be set to provide an orientation to Dr. Renfro and Dr. Parker-Brooks.

Ms. Valenti then reported the open positions on the Board. She stated the Board now has openings in an Addictive Disorders, Professional, Addictive Disorders, Advocacy, Developmental Disabilities, Professional, and a Judiciary position.

E. Code of Ethics Training – Deadline September 30, 2022 – Ms. Valenti reminded Board members to take the annual Code of Ethics Training on the State website by the deadline. She asked members to send her a copy for her files.

F. Sexual Harassment Training – Deadline October 31, 2022 – Ms. Valenti reminded Board members to take the annual Sexual Harassment Training on the Jefferson Parish website by the deadline. She asked members to send her a copy for her files.

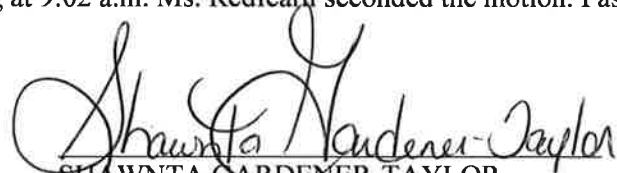
8. Announcements

A. Board Generated Items – Ms. Ehrle informed the Board the Buddy Walk is scheduled on October 29, 2022 in Lake Town in Kenner. A discussion followed. Ms. Ehrle stated JPHSA has participated every year.

B. Next Board meeting – The next meeting of the Board is on Monday, September 12, 2022, 6:00 p.m. (Second Monday due to Labor Day Holiday) at **JPHSA's East Jefferson Building, 3616 S. I-10 Service Rd., W., 2nd Floor, Metairie, LA 70001.**

9. Adjournment

Ms. Ehrle made a motion to adjourn the meeting at 9:02 a.m. Ms. Redfearn seconded the motion. Passed unanimously.


SHAWNTA GARDENER-TAYLOR
Board Chairperson